

Mayor Kilpatrick called the Agenda Meeting to order at 10:20 PM followed by a salute to the flag. This meeting was held hybrid.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, August 21, 2023 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Balka, Conti, Novak, Onuoha (via electronic communications), Roberts, Zebrowski

Absent: None

Others Present: Mayor Victoria Kilpatrick
Glenn Skarzynski, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Sean Kean, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **GENERAL DISCUSSION:**

- **Admin. & Finance**

- 1) Application for Social Affair Permit received from the following:

- a) Colonel D. B. Kelly Division 1 Middlesex County to serve beer and wine at the South Amboy Irish Festival on September 9, 2023 (Rain date September 16, 2023) from 12pm-9pm at the Raritan Bay Waterfront Park.
 - b) American Legion Post 211 to serve beer and wine at their Football Tailgate Party on September 17, 2023 from 11:30am-7pm on their property.

- Approved.

- 2) Application for a **Person to Person Transfer** of PRCL#1219-33-004-003 from Karen Bailey Bebert to Sayreville PRII Liquor License II, LLC (Pocket License). All reports and paperwork have been filed.

- Resolution.

- 3) Authorization to award a contract for Uniform Rental and Cleaning to Unifirst through Sourcewell Contract 040920-UFC in an amount not to exceed \$69,376.48 per year.

- Resolution.

- 4) Authorization to award a contract to Albitron LLC for security improvements to the Borough Hall, 3rd Floor in an amount not to exceed \$14,400.00.

- Approve.

- **Planning & Zoning**

- **Public Safety**

- 1) Coin toss request for the corner of Washington & Ernston Road received from the following:

- a) St. Stan's School for September 9 and 10, 2023.
 - b) Sayreville Blue Bombers for November 11 and 12, 2023.

- Approve.

**AUGUST 21, 2023
AGENDA MEETING**

2) Letter received from Melrose Hose Co. No. 1 changing the status of Robert Lasko to become a Life member.

- Approved.

3) Request to travel received from the following:

a) Morgan Hose & Chemical Co. No. 1 to attend a Wet Down on August 26, 2023 in Holmdel, NJ.

b) All Fire Companies to attend the NJ State Firemen's Convention from September 13-17, 2023 in Wildwood, NJ.

- Approved.

4) Authorization to issue Change Order #1 to Commercial Interiors Direct for the carpet installation project at the Public Safety Complex to include an additional training room in an amount not to exceed \$14,589.92.

- Resolution.

5) Authorization to purchase one (1) 2023 Chevy Tahoe for the Office of Emergency Management from Mall Chevrolet through ESCNJ Contract 20/21-09 in an amount not to exceed \$60,879.70.

- Resolution.

6) Authorization to purchase five (5) 2023 Chevy Tahoes for the Police Department through ESCNJ Contract 20/21-09 in an amount not to exceed \$250,463.50.

- Resolution.

7) Authorization to equip the five (5) 2023 Chevy Tahoes with the following:

- Radar Systems from Stalker Applied Concepts, NJ State Contract 17-Fleet-00726 in an amount not to exceed \$12,470.00.

- Panasonic Toughbooks from Software House International, NJ State Contract A89980/M0483 in an amount not to exceed \$28,631.75.

- Lettering by Grafix Solutions in an amount not to exceed \$5,000.00.

- Lights/Sirens from East Coast Emergency Lighting through NJ State Contract 17-Fleet-00761 in an amount not to exceed \$119,186.00.

- Resolution.

- Public Works

1) Requests received to hold a Block Party from the following:

a) Residents of Pinetree Drive from Buttonwood Drive to 56 Pinetree Drive on September 2, 2023 (Rain date September 3, 2023) from 9am-12 midnight.

b) Residents of Dunlap Drive from Albert & Florence Drive on September 16, 2023 from 12pm-11pm.

- Approved.

2) Authorization to scrap one (1) 1988 Ford Tractor 4610 Side Arm Cutter which is no longer needed for public use and in very poor condition.

- Resolution.

3) Authorization to award a contract for the installation of a Pickleball Court at Kennedy Park to ATT Sports, Inc. through Sourcewell Contract 031022-AST in an amount not to exceed \$242,030.00.

- Resolution.

4) Authorization to award a non-fair and open contract to EMR Power Systems for Generator Maintenance in an amount not to exceed \$29,623.72.

- Resolution.

- 5) Authorization to purchase two (2) Ford F-250 Pick-up Truck from primary vendor Winner Ford through NJ State Contract A88726/T0210 in an amount not to exceed \$111,406.00; or from secondary vendor A&K Equipment through Sourcwell Contract 091521-NAF in an amount not to exceed \$125,083.72 (one model year newer) if vehicles from primary vendor are not built/delivered.

- Resolution.

- 6) Authorization for St. Stan's Church to use the Portable Stage for their 3rd Annual Car Show on October 29, 2023 (Rain date November 5, 2023).

- Approved.

- Recreation

- Water & Sewer/Environmental

➤ **BUSINESS ADMINISTRATOR – Glenn Skarzynski**

- 1) Authorization to change employment status of Lauren Lestuck from Part-time Clerk 1 to Full-time Clerk 1 in the Water & Sewer Dept., effective September 1, 2023.

- Approved.

- 2) Authorization to appoint Dylan Batko and Anthony D'Onofrio as Laborers in the Water & Sewer Dept., effective September 1, 2023.

- Approved.

- 3) Authorization to appoint Marissa Barbieri and Nicole Galvao to Part-time Clerk 1 in the Municipal Court, effective September 1, 2023.

- Approved.

- 4) Authorization to promote Angela Moat to Lieutenant and Michael Popowski to Sergeant in the Police Department, effective September 1, 2023.

- Approved.

- 5) Authorization to change employment status of Meadow Magnani from Part-time Clerk 1 to Full-time Clerk 1 in Personnel, effective September 16, 2023.

- Approved.

Business Administrator Skarzynski stated that our contract with Homeserve is going to be expiring. He stated he needs some direction.

Municipal Clerk Morelos stated that she remembers the money that was suppose to go to the town was changed so that the resident received a discount.

Mayor asked for the Business Administrator to find out if the residents were getting a discount.

➤ **C.F.O. – Denise Biancamano**

- 1) Authorization to amend the 2023 Local Municipal Budget for the following:
- Opioid Settlement - \$24,508.24
- Lead Grant Assistance Grant - \$21,400.00
- 2023 Drive Sober or Get Pulled Over Grant - \$8,750.00

- Resolution.

- 2) Authorization to sell bonds.

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) 2021 Roadway Paving and Reconstruction Project - Phase III – Change Order (Report Attached).

- Resolution.

➤ **BOROUGH ATTORNEY – Sean Kean - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those commenting were:

- Ken Olchaskey, 108 North Edward Street

Mr. Olchaskey commented on corruption in this town. He suggested that changes need to be made.

- Jim Robinson, 11 Borelle Square

Mr. Robinson stated that one of the council members who serves on SERA made the motion to reappoint the Chairman who no longer lives in town. He questioned why employees who were hired part-time are now going full-time. Councilwoman Novak responded that they were hired for training purposes on a part-time basis.

Mr. Robinson stated that Art Rittenhouse brought Homeserve in and is uncomfortable with them using the Borough logo. He commented that Morgan's Bluff receives a reimbursement from the Borough which also received a pilot and one of the conditions of it was that they send audited material to the Borough every year and the Borough has not received anything. Mr. Robinson stated they are in violation of the pilot.

Business Administrator Skarzynski responded that there are three entities have not met their obligations of giving the required information and have received a certified letter from him.

Mr. Robinson commented on veteran's preference at the Place at Sayreville.

Councilwoman Novak made a motion to close the Public Portion. Seconded by Councilman Conti.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilman Conti.**

Roll Call: Voice Vote, all Ayes.

Time: 10:47 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____